

AMENDMENTS IN MEMORANDUM OF ASSOCIATION

RULES AND REGULATON OF TOOL AND GAUGE MANUFACTURERS ASSOCIATION
(TAGMA)

RULES AND REGULATON OF TOOL AND GAUGE MANUFACTURERS ASSOCIATION
OF INDIA (TAGMA-**INDIA**)

-X-

1. SHORT TITLE:

*These rules may be called Rules of:-
'TOOL AND GAUGE MANUFACTURERS ASSOCIATION'
(hereinafter referred to as "TAGMA")*

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'TOOL AND GAUGE MANUFACTURERS ASSOCIATION **OF INDIA**'
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-X-

2.8 "Industry means any individual, organization, company engaged in design, sales or manufacture of tools, moulds and dies, tooling elements, gauges and precision tool room machines and covered under the Factories Act 1948 or Shops and Establishment Act 1960 whose annual sales turnover shall not be less than Rs. 30 lacs.

2.8 Industry means any **activity involving design, sales or manufacture of dies for pressing, stamping, punching and forming; injection and compression moulds; die casting dies; patterns and pattern equipment; jigs and fixtures; standard tooling components; CAD/CAM; rapid prototyping; gauges; precision machining; special machines and related products** and covered under the , **carried on by any individual, organization, company whose annual sales turnover shall not be less than Rs. 50 lakh**

-X-

2.12 Words importing singular shall include the plural and vice-versa and words importing the masculine gender shall include the feminine gender and vice-versa and words importing persons shall include associations and bodies corporate

AMENDMENTS IN MEMORANDUM OF ASSOCIATION

2.12 **Unless it be repugnant to the context or meaning thereof,** words importing singular shall include the plural and vice-versa and words importing persons shall include associations and bodies corporate.

-X-

2.13 Expressions referring to 'in writing' or 'written' shall be constructed as including reference to printing, lithography, photography and other modes of representing or reproducing words in a visible form.

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-X-

2.14 *The marginal notes hereto shall not affect the construction thereof*

2.14 Marginal notes **are prepared based on the construction/provisions provided thereunder. Therefore in the event of any wrong/incorrect/partially correct marginal notes, that does not mean that the construction/provisions provided thereunder shall be constructed as wrong/incorrect etc.,**

-X-

3.2 *The income and property of the Association however derived shall be applied solely and exclusively towards the furtherance and promotion of the objects of the Association*

3.2 The Income and Property of the Association **howsoever** derived shall be applied solely and exclusively towards the furtherance and promotion of the objects of the Association **for the tooling industry**

-X-

4.2 *The membership of the Association shall be open to any individual, who is above the age of 18 years or company owning or managing an industry engaged in the design, sales or manufacture of tools, tooling elements, moulds and dies, gauges and precision tool room machines and who is covered under the Factories Act 1948 or the Shops and Establishment Act 1960 and whose annual sales turnover shall not be less than Rs. 30 lacs.(thirty lacs)*

AMENDMENTS IN MEMORANDUM OF ASSOCIATION

4.2 The membership of the Association shall be open to any individual, who is above the age of 18 years or company owning or managing an industry engaged **in design, sales or manufacture of dies for pressing, stamping, punching and forming; injection and compression moulds; die casting dies; patterns and pattern equipment; jigs and fixtures; standard tooling components; CAD/CAM; rapid prototyping; gauges; precision machining; special machines and related products** and who is covered under the Factories Act 1948 and Shops and Establishment Act 1960 and whose annual sales **turnover is not less than Rs. 50 Lakh. Institutional membership is open to all training institutes of this industry.**

-X-

4.6 The members of the Association shall be of the following categories:

- a) Ordinary Members
- b) Patron Members
- c) Honorary Members

4.6 The members of the Association shall be of the following categories:

- a) Ordinary Members
- b) Patron Members
- c) Honorary Members
- d) Associate Members**

4.6 (b) Patron Members: The industry which satisfies the eligibility conditions for becoming member of the Association can become a Patron member against one time contribution of Rs. 50000/- (Rupees Fifty Thousand) or more.

4.6(b) Patron Members: The industry which satisfies the eligibility conditions for becoming member of the Association can become a Patron member **on payment** of one time contribution **of Rs. 1,50,000/- (Rupees One Lakh fifty thousand)** only) or more

-X-

4.6(d) Associate Members:

i) Individual, tooling professionals with more than 5-10 years in the industry

ii) The Associate member shall be entitled to receive last published report and to attend the meeting and speak but shall not have the right to vote at meetings.

AMENDMENTS IN MEMORANDUM OF ASSOCIATION

5.2 The entrance fees and the annual subscription prescribed for the category under which the Membership is sought, shall accompany the application for Membership.

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-X-

7.2 The entrance fee and the annual subscription for the members shall be as follows:

	Classification of member	Gross annual sales turnover as referred in Clause 7.1 above	Entrance Fee	Annual Subscription
a.	Ordinary Member	Rs. 30 Lacs and above upto Rs. 1 crore	Rs. 2500	Rs. 1000
		Exceeding Rs. 1 crore upto Rs. 10 crore	Rs. 5000	Rs. 2500
		Exceeding Rs. 10 crore	Rs. 10000	Rs. 5000
b.	Patron		Rs. 50000	NIL
c.	Honorary	-	NIL	NIL

Note: The members admitted to the Association by the Executive Council in accordance with clause 4.4 shall be placed under the ordinary member category under the minimum slab as applicable to 'Ordinary Member' with gross annual turnover of Rs. 30 lakhs and above upto 1 crore

-X-

7.2 The entrance fee and the annual subscription for the members shall be as follows:

	Classification of member	Gross annual sales turnover as referred in Clause 7.1 above	Entrance Fee	Annual Subscription
a.	Ordinary Member	Rs. 50 Lacs and above upto Rs. 1 crore	Rs. 2500	Rs. 1000
		Exceeding Rs. 1 crore upto Rs. 10 crore	Rs. 5000	Rs. 2500
		Exceeding Rs. 10 crore	Rs. 10000	Rs. 5000
b.	Patron		Rs. 150000	NIL
c.	Honorary	-	NIL	NIL
d.	Associate	-	Rs. 1500	Rs. 1000

Note: Minimum Slab Rs. 50 Lacs and above upto Rs. 1 crore

AMENDMENTS IN MEMORANDUM OF ASSOCIATION

14. REGISTER OF MEMBERS:

The association shall maintain at its registered office a 'Register of Members' and shall enter therein, within fifteen (15) days after admission of a member or cessation of membership, the following particulars:-

- a) The name and address of the member;
- b) The date on which the member was admitted;
- c) The names and addresses of all representatives whose names shall have been furnished to the secretary in accordance with these rules and any change in the same;
- d) The date on which a member ceases to be such member;
- e) Such other particulars as the Executive Council may decide upon.

The Register shall be open for inspection on all working days during office hours to the Members or their authorized representatives

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The Association shall maintain at its Registered Office a 'Register of Members' and shall enter therein, within fifteen (15) days after admission of a Member or Cessation of Membership, the following particulars:-

- a) The name and address of the Member **concerned**;
- b) The date on which the member was admitted, **or ceased to be so**;
- c) The names and addresses of **the** representatives whose names **are** furnished to the secretary in accordance with these rules and **the details of** any change in the same;
- d) The date on which a member ceases to be such member;
- e) Such other particulars as the Executive Council may decide upon.

The Register shall be open for inspection on all working days during office hours to the Members **or to** their authorized representatives

-X-

15.1 The Members shall communicate to the Secretary, within 30(thirty) days from the commencement of the years two names of representatives, who are above the age of 18 years, out of which either of them shall be entitled to represent the industry, participate and vote in the general meeting.

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AMENDMENTS IN MEMORANDUM OF ASSOCIATION

All communications shall be addressed to such representative(s) only. If he is unable to attend any meeting he shall be entitled to nominate proxy who can attend, participate and vote on his behalf.

-X-

16.1 *Each member shall have a right of one vote.*

16.1 Each Member shall have a right of one vote. **Such right of Vote can be exercised at the meetings of the Association through nominated representative or proxy.**

-X-

16.3 The Honorary member/**Associate member** shall not have the right to vote at any meeting.

17.1 The General Management and control of the Association shall be vested in the Executive Council which shall consists of not more than 7 (seven) and not less than 5 (five) elected members.

17.1 The General Management and control of the Association shall be vested in the Executive Council which shall consists of not more than **9 (nine)** and not less than 5 (five) elected members

Criteria for eligibility to contest election for the Executive Committee:

- a. **Region-wise members strength i.e. South - 4, West - 3, North/East - 2**
- b. **The Candidate shall have completed 5 years of valid membership as on 31st March of the election year**
- c. **The President & Vice President shall be a manufacturer of dies for pressing, stamping, punching and forming; injection and compression moulds; die casting dies; patterns and pattern equipment; jigs and fixtures; standard tooling components; precision machining; special machines and related products**

-X-

17.2 *The Executive council of the Association shall consists of:-*

- a) *President,*
- b) *Vice-President and*
- c) *Members elected and co-elected and co-opted in the manner provided in these rules*

AMENDMENTS IN MEMORANDUM OF ASSOCIATION

The total strength of the Executive Council shall not exceed 7 (seven) elected members and shall not be less than 5 (five) elected members (excluding ex-officio and co-opted members) who shall be elected at each Annual General Meeting

17.2 The Executive council of the Association shall consists of:-

a) President,

b) Vice-President and

c) Members elected and co-opted in the manner provided in these rules

The total strength of the Executive Council **elected at Annual General Meeting** shall not exceed **9(nine)** elected members and shall not be less than 5 (five) elected members (excluding ex-officio and co-opted members) **with not more than 4 members from Southern region, 3 members from western region and 2 members from Northern/Eastern region for a wider all India coverage.**

-X-

17.7 The Executive Council shall be elected before 31st December of every year and shall hold office for the ensuing year

17.7 The Executive Council shall be elected **during the AGM** and shall hold office for **a term of three years.**

-X-

18.1 The members of the Executive Council shall be duly elected every year and the Secretary of the Association shall notify the calendar of events and the elections shall be by secret ballot. In the event of candidates securing equal number of votes it shall be decided by draw of lots

18.1 The members of the Executive Council shall be duly elected every **three years** and the Secretary of the Association shall notify the calendar of events and the elections shall be by secret ballot. In the event of candidates securing equal number of votes it shall be decided by draw of lots. **Appendix I for more details**

-X-

18.7 One third only of the members of the Executive Council shall retire every year by rotation on the basis of seniority. However such retiring members shall be eligible for re-election

18.7 Election every 3 years: The election to the Executive Council shall be held every three years

AMENDMENTS IN MEMORANDUM OF ASSOCIATION

21.1 *The Executive Council shall meet at such times as they may deem advisable but not less than once in every two months. The Executive Council shall make such Regulations as it may think proper as to the summoning and holding of their Meetings and for the transactions of business at such Meetings and the record of their proceedings shall be open to the inspection of Members, subject to such regulation fixed by the Executive Council from time to time, as deemed expedient.*

21.1 The Executive Council shall meet at such **interval as nearby as possible, and in any event the meeting shall be held at least once in every three months.**

-X-

21.5 *Quorum: Five members of the Executive Council present shall form a Quorum*

21.5 Quorum: **Four** members of the Executive Council present shall form a Quorum. **The quorum shall comprise of elected members only.**

-X-

35.1 *Working Hours: The working hours of the Association shall be between 10 am to 5 pm with half an hour lunch break between 12.30 pm to 1 pm on all working days*

35.1 The working hours of the Association shall be between **9.30 am to 5.45 pm,** and the working days shall be **5 days a week, from Monday to Friday.**

Appendix I **Election Rules**

These Rules shall be called the Rules of Election of a member of the Executive Council of the Tool and Gauge Manufacturers Association (TAGMA). They shall be deemed to have come into force from the date of their approval by the Registering authority. Every Executive Council committee shall hold elections before expiry of its term. Those names appear on the membership register as representatives, are eligible for being elected as the office bearers of the Association.

If the number of valid nominations become equal to the number of vacancies, the nominees will be declared elected unopposed.

AMENDMENTS IN MEMORANDUM OF ASSOCIATION

The election shall be by secret in case of contest.

The representative as mentioned in 15.1 is only eligible to contest the election. The new representative whose name is notified after the circular/letter inviting nomination(s) is posted, shall not be eligible for contesting election.

The nomination form may be considered invalid if:

- i. the nomination form is not complete in all respects.
- ii. a person either proposes or seconds his nomination
- iii. specific instructions given in writing in regard to completion of the nomination form is not adhered to.

If any of the persons nominated desires to withdraw his name he may do so by communicating in writing to the Secretary.

Postal ballot to be conducted by Election committee

Programme for election:

<u>Last date for making nomination</u>	<u>7 days from the date of declaration of election programme</u>
<u>Date of scrutiny of nominations</u>	<u>Next day of the last date for making nomination.</u>
<u>Last date of withdrawal</u>	<u>After 5 days from the date of scrutiny</u>
<u>Date of publication of final list of contesting</u>	<u>The date next succeeding the last fixed date for withdrawal of candidature</u>
<u>Date & time during which and the place at which the poll shall be taken</u>	<u>Minimum 5 Days after the date of withdrawal (time and place to be fixed by returning officer during AGM)</u>
<u>Date, time and place for counting place</u>	<u>The very same day immediately after polling is over at the same venue</u>
<u>Date of declaration of results of voting</u>	<u>Immediately after counting of votes</u>